PULMONARY HYPERTENSION ASSOCIATION OF CANADA
L'ASSOCIATION D'HYPERTENSION PULMONAIRE DU CANADA

PH Patient & Family Symposium Planning Committee

Terms of Reference

Project Rationale

Since 2009, PHA Canada has organized in-person events, nationally or regionally, which brought together patients, caregivers, families, and members of the PH-treating medical community. These events provided an entire weekend of education, networking and support for those affected by this rare disease.

The 2027 Symposium will take place in person in Halifax, NS.

Roles and Responsibilities

Pulmonary Hypertension Association of Canada (PHA Canada) - Primary responsibility for the event resides with PHA Canada, including all final decisions and approvals, budget expenditures, and legal liabilities. Without written authorization, neither the Planning Committee nor its Members shall enter the Project (and by default PHA Canada) into any contractual obligations.

Planning Committee

The Planning Committee shall collaborate with PHA Canada to plan the PH Patient & Family Symposium, including but not limited to:

- **Develop and finalize the content for the event being held September 24-25, 2027 (e.g. topics, speakers, schedules, recruitment etc.)** within the scope of the project as defined by PHA Canada
- **Champion the events, and encourage others to promote them among their networks**
- **Attend the event in-person** (when possible) **and act as an on-site volunteer**

Meetings and Time Commitment

PHA Canada shall be responsible for establishing the appropriate meeting schedule, associated communications, etc., necessary for the planning committee to do its work.

- **Six to seven meetings in total held from January to October 2027**
- Meeting preparation, including reading documents in advance and providing occasional feedback by email in between meetings

Confidentiality

Members agree not to share any information considered confidential, internal, draft, or otherwise not for the general public without express permission from PHA Canada.

DATE: November 13, 2026
Final Version