



PULMONARY HYPERTENSION  
ASSOCIATION OF CANADA

L'ASSOCIATION D'HYPERTENSION  
PULMONAIRE DU CANADA

## Seeking Nominations – Serve on PHA Canada's Board of Directors!

PHA Canada is currently seeking nominations to the [Board of Directors](#).

Nominees who wish to serve as volunteer Directors should have demonstrated a high level of engagement within the PH community and a strong desire to further the mission and objectives of PHA Canada. Candidates should be self-motivated, with the ability to work productively as part of a national team spread out across the country. In recent years, PHA Canada's Board has transitioned from an operational Board to a governance Board. This means that the Board of Directors is responsible for providing strategic and financial leadership to the organization, including oversight of the Executive Director who in turn manages daily operations, including the staff team.

Directors are elected for a term of two years (i.e., 2023-25), which is usually renewable for a total of six years. (Note: A vacancy may be filled by the Board of Directors at any time and will be in effect only until the next Annual General Meeting of PHA Canada). Board candidates must commit to approximately five hours of work per month, including attendance at a minimum of 75% of Board meetings (including at least one working Board meeting per year, which is typically held in-person over two days). In addition, all Directors are expected to actively participate on at least one Board standing committee.

These committees include:

### **Internal Affairs Committee**

Internal/operational issues: finances; investments; capital acquisitions; facilities; human resources.

### **External Affairs Committee**

External issues: fundraising and donor relations; public/government relations & advocacy; marketing & communications.

### **Governance Committee**

Responsible for the health and functioning of the Board: recruitment and development; Board performance.

In addition to Board and Committee work, Board members may also be asked to contribute to other projects or program/advisory committees (i.e., Ambassador program, annual PH conference, etc.).

All elected Board members are expected to sign an agreement that outlines the terms of their service on the Board. The Board determines who will fill executive officer positions of Chair, Vice-Chair, and Treasurer following the election of new Directors each year.

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## Next Steps

There are many ways for people to contribute to PHA Canada and we are seeking a wide range of candidates who will bring varied personal and professional skills to the Board. During this time of organizational growth, we are specifically seeking candidates with expertise that will ensure the long-term sustainability and effectiveness of PHA Canada. This includes guaranteeing that we continue to act with full transparency and accountability to our community members, donors, and sponsors. We especially encourage nominations from members of the PH community (patients, caregivers, family/friends, and medical providers) with the following qualities/skills:

- Passion for serving the PH community
- Commitment to growing PHA Canada to meet the needs of the community
- Business development and strategic planning
- Fund development and fundraising
- Media and strategic communications
- Law, advocacy, and government relations
- Non-profit management – i.e., governance, finance, legal, etc.

If you wish to nominate yourself or someone you know, please [download](#) and complete the “[Board of Directors Nomination Form](#)”, and return it to Jamie Myrah, Executive Director, at [jmyrah@phacanada.ca](mailto:jmyrah@phacanada.ca).